

Workshop**July 12, 2018****5:00 P.M.**

Chairman Dexter Barber called the meeting to order. Present at the meeting were Commissioners Dexter Barber, James Sanders, Dewayne Branch, Jim Johnson, Scott Phillips, Attorney Robin Myers, Clerk Kathleen Brown and Deputy Clerk Joyce Barker.

Commissioner Barber led prayer
Commissioner Phillips led pledge

Ann Kincaid with Liberty County Transit requested the Board allow her to transfer her accrued annual leave to sick leave and to be paid 25% upon her retirement effective September 30, 2018. She went into the DROP in 2014 and received a payout of 240 hours accrued annual time at that time. Attorney Myers will have to research this before the Board takes action.

Ann Kincaid requested the Board fill her position with Liberty Transit and the Senior Citizens Director with Coleen Shiver. Ms. Shiver has 21 years' experience with Transit and Senior Citizens. She receives 30 hours from the Senior Citizens and 10 hours from Transit per week. Patsy Saint as a member of the Senior Citizens Board advised the County Commissioners that they would hire Ms. Kincaid's replacement. Ms. Kincaid requested the Board not advertise the position.

Motion to adjourn made by Commissioner Johnson, second by Commissioner Phillips and carried.

Regular meeting**July 12, 2018****6:00 P.M.**

Chairman Dexter Barber called the meeting to order. Present at the meeting were Commissioners Dexter Barber, James Sanders, Dewayne Branch, Jim Johnson, Scott Phillips, Attorney Robin Myers, Clerk Kathleen Brown and Deputy Clerk Joyce Barker.

Dick Stanley led prayer
Commissioner Branch led pledge

No audience concerns.

Motion to approve minutes from June 7, 2018 made by Commissioner Sanders, second by Commissioner Branch and carried.

Brian Eddins Liberty County Fire Coordinator requested the Board approve the Fire Protection Resolution #2018-19. This will allow them to have an FEIN number for grants, etc. Motion to approve Resolution #2018-19 made by Commissioner Branch, second by Commissioner Sanders and carried.

Mr. Eddins advised the Commissioners that the plans for Estiffanulga Fire Station have been received. He requested Board approval to re-bid for the next meeting. The Board approved advertising for bids. Mr. Eddins advised the Board that Roberts and Roberts would handle the striping of the Hosford Fire Station.

Mr. Eddins requested Board approval for a grant for the Rescue tool equipment purchases for \$40,655.00. The County's portion will be \$22,570.00. This is within budget and is a safety item. Motion to approve grant application submission made by Commissioner Johnson, second by Commissioner Branch and carried.

Mr. Eddins requested Board approval for his contract renewal. Motion to approve contract renewal made by Commissioner Johnson, second by Commissioner Sanders and carried.

Melissa Peddie Liberty County Ambulance director requested the Board to approve Ambulance Supplemental Budget Hearing for Monday, July 23 2018 at 5:15 P.M. This grant was applied for with a 25% county match that was not included in her budget this year because the grant was unanticipated. Motion to approve public hearing on the supplemental budget made by Commissioner Branch, second by Commissioner Phillips and carried.

Sheriff White requested the Board approve returning his excess of \$15,035.00 at year-end for FY 2016-17. The audit was finalized and at year-end the Sheriff's Office had an excess of \$15,035.00. Sheriff White requested permission to spend the excess of \$15,035.00 on a new CAD system for the jail. Motion made to return funds for \$15,035.00 to the Sheriff's office made by Commissioner Phillips, second by Commissioner Sanders and carried.

Marcia Duggar introduced herself to the Board concerning the Library position.

Donnie Read with the Liberty County Veterans Memorial Railroad discussed Twin Oaks purchasing property from Woodmen of the World to serve girls in the system, court committed use, voluntary program. The land use would have to be changed from Agriculture to Mixed Used Residential. Motion to have Clerk Brown contact Tony Arrant to move forward on the land use change made by Commissioner Johnson, second by Commissioner Sanders and carried.

Mr. Read discussed the removal of tree stumps from the Veterans Memorial Train Depot. Commissioner Branch suggested that the Liberty County Road Department dig up the stumps and fill the holes. Motion to have the Road Department send excavator to dig up the stumps and fill in the holes made by Commissioner Sanders, second by Commissioner Branch and carried.

Mr. Read advised the Board that a certified electrician from another State has volunteered to install posts with outlet boxes around the park at no charge if the County will dig the ditches and run the wire. He has also sandblasted and repainted the caboose. This will eliminate the tripping of the breakers and support the needs of larger events. The Board will check the budget for funding next fiscal year. Mr. Read informed the Board of a memory garden in front of the caboose at the Veterans Memorial Train Station that was designed by Mr. Esposito in honor of Tom Keenan and Jack Moran.

Rebecca Jetton and Georgia Ackerman introduced themselves to the Board to discuss the Apalachicola Riverkeeper Organization. They requested the Board amend the Land Development Code and Comprehensive Plan to prohibit oil drilling and disposal of waste. The Boards plan is silent on this issue. They can assist staff with this amendment.

The Board discussed Budget Amendment #8 for the following Departments Recreation, Transit, Emergency Management, and General Fund Inmate Medical and General Governmental expenditures. Motion to approve Budget Amendment #8 made by Commissioner Branch, second by Commissioner Johnson and carried.

7/12/2018						BA # 8
Liberty County Board of County Commissioners Budget Amendment Fiscal Year 2017/2018						
Amendment to 2017-2018 budget, reallocating expenditures between line items within the General and Transit Funds.						
General Fund						
Account #	Description	Present Budget	Increase	Decrease	Revised Budget	
Expenditures:						
General Government Services						
1-511-490	General Government - Miscellaneous	\$ 17,010.00		\$(12,000.00)	\$ 5,010.00	
1-523-310	Medical - Jail Inmates	\$ 40,000.00	\$ 10,000.00		\$ 50,000.00	
1-527-310	Autopsy Investig. Report	\$ 7,998.00	\$ 2,000.00		\$ 9,998.00	
	Expenditure Total:	\$ 65,008.00	\$ 12,000.00	\$(12,000.00)	\$ 65,008.00	
General Fund						
Account #	Description	Present Budget	Increase	Decrease	Revised Budget	
Expenditures:						
Public Safety						
1-525-490	Emergency Management - Misc	\$ 10,215.00	\$ 5,700.00		\$ 15,915.00	
1-525-492	Emergency Management - Training	\$ 2,500.00		\$(1,300.00)	\$ 1,200.00	
1-525-520	Emergency Management - Fuel	\$ 2,000.00		\$(700.00)	\$ 1,300.00	
1-525-521	Emergency Management - Office Sup	\$ 7,637.00		\$(1,400.00)	\$ 6,237.00	
1-525-541	Emergency Management - Dues	\$ 1,000.00		\$(300.00)	\$ 700.00	
1-525-641	Emergency Management - Equipment	\$ 4,953.00		\$(2,000.00)	\$ 2,953.00	
	Expenditure Total:	\$ 28,305.00	\$ 5,700.00	\$(5,700.00)	\$ 28,305.00	
General Fund						
Account #	Description	Present Budget	Increase	Decrease	Revised Budget	
Expenditures:						
Culture/Recreation						
1-572-510	Recreation - Office Supplies	\$ 550.00		\$(550.00)	\$ -	
1-572-524	Recreation - Fuel & Oil	\$ 1,390.00		\$(1,390.00)	\$ -	
1-572-525	Recreation - General Operating	\$ 42,560.00	\$ 1,940.00		\$ 44,500.00	
	Expenditure Total:	\$ 44,500.00	\$ 1,940.00	\$(1,940.00)	\$ 44,500.00	
Transit						
Account #	Description	Present Budget	Increase	Decrease	Revised Budget	
Expenditures:						
Transportation						
106-544-460	Transit - Vehicle Maintenance	\$ 8,000.00		\$(1,400.00)	\$ 6,600.00	
106-544-640	Transit - Equipment	\$ 18,572.00	\$ 1,400.00		\$ 19,972.00	
	Expenditure Total:	\$ 26,572.00	\$ 1,400.00	\$(1,400.00)	\$ 26,572.00	
This Budget Amendment duly approved and adopted by the Liberty County Board of County Commissioners at their regular meeting this 12th day of July 2018.						
Board of County Commissioners		ATTEST:				
Liberty County, Florida:						
Dexter Barber Chairman		Kathleen Brown Clerk to the Board of County Commissioners Liberty County, Florida				

Monica Welles, Liberty Transit requested Board approval for expenditures for Ray Hires at \$7,200 and Dell at \$12,676.19. Motion to approve expenditures made by Commissioner Branch, second by Commissioner Sanders and carried.

Monica Welles, Liberty Transit requested Board to approval Resolution # 2018-18 for the Apalachee Regional Planning Council pass through funding grant. Motion to approve \$19,975.00 for Administrative Support made by Commissioner Branch, second by Commissioner Johnson and carried.

Monica Welles, Liberty Transit requested Board approval to advertise for a lift and AC Recovery System for the new Transit Maintenance Shop equipment. Motion to approve advertising for bids for a lift and AC Recovery System, to open bids and award the low bid made by Commissioner Sanders, second by Commissioner Phillips and carried.

Rhonda Lewis Emergency Management Director requested Board approval to submit the Wind Retrofit for the Liberty County Sheriff's Office and the work completed by F.C. Malcolm Consulting for a cost of \$2,000.00 from Emergency Management funds. Motion to approve made by Commissioner Johnson, second by Commissioner Phillips and carried.

Rhonda Lewis Emergency Management Director requested Board approval to submit the EMPA and EMPG Grant Agreements for FY 18/19. Motion to approve submission of the EMPA and EMPG Grant Agreements made by Commissioner Sanders, second by Commissioner Johnson and carried.

Rhonda Lewis Emergency Management Director requested Board to approve E911 Rural County Grant Expenditure to AK Associates for \$8,469.46. Motion to approve made by Commissioner Johnson, second by Commissioner Sanders and carried.

Rhonda Lewis Emergency Management Director requested Board to approve Mosquito control expenditure for the purchase of a new mosquito truck for approximately \$25,076.00. Motion to approve expenditure for \$25,076.00 for a new mosquito truck made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board to approve disposition of assets for Clerk of Court. Board of Commissioners, Supervisor of Elections and the Health Department. Motion to approve list for disposal of assets to be provided to Bidilla for auction made by Commissioner Johnson, second by Commissioner Phillips and carried.

The Board to approve Better Built Homes expenditure of \$15,200.00 for Hosford Well #3 Project. The bid was awarded for \$15,000.00 but a change order was made increasing the expenditure by \$200.00. Motion to approve total expenditure of \$15,200.00 made by Commissioner Johnson, second by Commissioner Branch, second by Commissioner Johnson and carried.

The Board to approve Clay Evans contract for Traffic Signal Maintenance on County Roads. Motion to approve contract and pay invoice of \$75.00 made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board to approve Project #FPID 438134-1 sidewalk Construction from West side of CR 12 from South of Lake Mystic Road to North Lake Mystic Road & Project #FPID 429856-3 sidewalk Construction from North Lake Mystic Road to W.R. Tolar School. Motion to approve projects made by Commissioner Johnson, second by Commissioner Phillips and carried.

The Board to approve Project #FPID 429855-2 Sidewalk Construction along Chester Street from Tom Love Road to SR 20. Motion to approve Project made by Commissioner Sanders, second by Commissioner Branch and carried.

County Attorney Myers discussed the need for repairs on Chester Street sidewalk. Mr. Dewayne Williams from the Road and Bridge Department advised the Board that they made some repairs. Commissioner Sanders requested them to look at what is needed and make additional repairs. Commissioner Branch advised these repairs need to be ADA compliant.

The Board to approve lease Buy-Back for a Mack Semi P164T Semi Tractor for Road and Bridge with a tentative Buy-Back date of August 15 2018. Motion to approve lease buyback plan made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board to appoint (2) Commissioners and (1) homeowner citizen to the Value Adjustment Board. Motion made by Commissioner Branch to appoint Commissioner Sanders and Commissioner Phillips, as Board Commissioners, and Joe Shuler, as the homeowner, to the Value Adjustment Board, second by Commissioner Johnson and carried.

The Board to ratify Contract No. 15-051 Amendment 5 for the Hosford Water System Upgrades approved by the Chairman before the expiration date. Motion to ratify approval of Contract #15-051 Amendment 5 made by Commissioner Phillips, second by Commissioner Johnson and carried.

The Board to approve Talquin Electric Cooperative Inc. Utility Easement on Parcel ID# 019-1S-5W-00107-002 Hosford Well site. Motion to approve utility easement made by Commissioner Sanders, second by Commissioner Johnson and carried.

The Board to award Proposals for CEI for Kever Road Project #443463-1-54-01. The Board scored proposals: #1) Capital Engineering; #2) Southeastern Engineering; #3) EXP; #4) A & E Engineering; #5) Anchor CEI. Motion to accept and award proposal to Capitol Engineering made by Commissioner Sanders, second by Commissioner Johnson, Commissioner Branch abstained and motion carried.

The Board to award bid for floor cleaning and waxing at the Civic Center. There was only one bid received from Junior B. Plumber for \$4,303.35. Motion to re-advertise made by Commissioner Johnson, second by Commissioner Phillips and carried.

The Board discussed quote for door repair at Wesleyan Methodist Church. Motion to table this until more information is received made by Commissioner Sanders, second by Commissioner Branch and carried.

The Board to authorize Title III funding under the Secure Rural Act. The funding can only be used for certain programs. Sheriff White advised the Board that his office handles Search and Rescue Services. Motion to approve Title III Funding to be allocated to the Sheriff's Office for Search and Rescue Services by Commissioner Sanders, second by Commissioner Branch and carried.

The Board discussed the PILT Class Action Lawsuit. Motion to "opt in" of the Class Action PILT lawsuit made by Commissioner Branch, second by Commissioner Sanders and carried. Commissioner Phillips voted "No".

The Board discussed the secretarial position at the Road and Bridge Department. Motion made to promote Rene Grande to secretarial position at the Road and Bridge Department at \$11.93 an hour beginning August 1, 2018 made by Commissioner Branch, second by Commissioner Sanders and carried.

The Board discussed the Recreation Director using the County vehicle for commuting purposes. Motion to allow Recreation Department Director Ray Glisson to use his County vehicle for commuting, subject to IRS rule made by Commissioner Branch, second by Commissioner Sanders and carried.

The Board discussed the Landfill Property Purchase. Motion to purchase the 9.5-acre that is adjoining the Liberty County Landfill/Transfer Station property for \$5,000.00 made by Commissioner Phillips, second by Commissioner Johnson and carried. Commissioner Branch voted "No".

The Board discussed the proposed millage rate 9.3547 with a roll back rate of 2.90%, and set discussed setting dates for the tentative budget hearing and the final budget hearing. County Attorney Myers discussed this with the Board. Motion to approve the proposed millage rate of 9.3547 with a roll back rate of 2.90%, and set the tentative budget hearing date September 6, 2018 at 5:15 P.M. ET and set the final budget hearing date September 14, 2018 at 5:15 P.M. ET, the location for both to be held in the courtroom of the Liberty County Courthouse, made by Commissioner Branch, second by Commissioner Phillips and carried.

County Attorney had no business to discuss.

Commissioner Branch had no Business to discuss.

Commissioner Barber had no business to discuss.

Commissioner Johnson had no business to discuss.

Commissioner Sanders discussed the L & H Loop survey prepared by Jeremy Fletcher. County Attorney Myers advised the Board that he received an email requesting clarification. Re-agenda for July 23, 2018 for Mr. Fletcher to attend.

Commissioner Phillips had no business to discuss.

Clerk Brown informed the Board of The Maxwell Harrell lawsuit July 18, 2018 at 9:00.

Clerk Brown advised the Board that to advertise the animal ordinance in the local newspaper would be expensive due to the volume of pages. Clerk Brown requested Board direction on handling this. The Commissioners advised Clerk Brown to advertise that the Ordinance is available for public viewing on the Board's website at www.libertybocc.com and in the Clerk's office.

Clerk Brown advised the Board that the workshop previously scheduled for tonight had to be re-scheduled due to not receiving the employment lawyer's report yet.

Clerk Brown advised the Board that they would need to begin scheduling workshops for budget hearings. The tentative FY 2018/19 budget has been delivered to the Board members.

Clerk Brown discussed DEO letter requesting a point of contact for economic opportunities within the County. The Board designated Johnny Eubanks as the point of contact.

Clerk Brown advised the Board of the request for the letter of support to Opportunity Florida for Florida annual Dues for FY 2018/19.

Clerk Brown advised the Board of the budget request from Tri-State Ag Center requesting \$5,000.00 for FY 2018/19.

Clerk Brown advised the Board that the Constitutional Officers included a 4% increase in their proposed budgets but having received an email from CHP, the increase could possibly be anywhere from a 5% - 9½ increase.

Clerk Brown advised the Board that a Representative from the White House Interlocal Government Affairs called and requested a letter of support from the Board for the Supreme Court nominee appointment. Motion to send a letter of support made by Commissioner Phillips, second by Commissioner Branch, Sanders voted "No", motion carried.

Noah Byler, Dewberry Engineers discussed the Sumatra Park FRDAP grant and the CR 22 paving project with the Board.

June 8, 2018 – July 12, 2018

Warrant List:

Payroll (Includes entries on 06/07/18)

General

Ship

Weatherization

Bank EFT Payments: ~~May 11, 2018 – June 7, 2018~~ *June 8, 2018 – July 12, 2018*

Warrant numbers:

35535 - 35555


18956 - 19134

4541 - 4553

None

Motion to pay bills made by Commissioner Johnson, second by Commissioner Phillips and carried.

Motion to adjourn made by Commissioner Phillips, second by Commissioner Sanders and carried.


Dexter Barber, Chairman


Kathleen E. Brown, Clerk of Court