

Regular Meeting

June 7, 2018

6:00 P. M.

Chairman Dexter Barber called the meeting to order. Present at the meeting were Commissioners Dexter Barber, James Sanders, Dewayne Branch, Jim Johnson, Attorney Robin Myers, Clerk Kathleen Brown and Deputy Clerk Joyce Barker.

Commissioner Branch led prayer
Commissioner Sanders led pledge

Audience Concerns:

Rachel Bryant, Liberty County Health Department Health Officer requested Board approval for an extension letter pursuant to the land commitment agreement previously submitted. Motion to add to the agenda made by Commissioner Sanders, second by Commissioner Johnson and carried.

Sheriff Eddie Joe White and Finance Officer Bret Phillips requested Board approval to submit an application for the COPS grant. This is a 2-year grant and will create jobs at no cost to the County. Motion to approve submission of the application for the COPS grant made by Commissioner Johnson, second by Commissioner Sanders and carried.

Doug Thomas requested the Board install speed bumps and extra patrol officers in Neal subdivision. The Commissioners discussed that this area may be in the City of Bristol. Commissioners instructed the Road Superintendent JT Hathaway to check into this.

Motion to approve minutes 5/10/18, 5/21/18 and 5/27/18 made by Commissioner Sanders, second by Commissioner Branch and carried.

Major David Jacobs and Warden Johnson with the Department of Corrections commended County employee Thomas Everett with the Liberty County Road Department for doing an outstanding job in his recent discovery of drugs during his employment and supervision of State inmates.

Welton Cadwell with Preferred Government Insurance Trust introduced his Company and himself to the Board. He requested the Board advertise for services.

Brian Eddins, Liberty County Fire Director discussed the Estiffanulga Fire station bids submitted. There was only one bid received. 1) Better Built Barns, Brad Peddie pole barn only \$30,000.00. Mr. Eddins discussed purchasing a set of blue prints before accepting the bid. Motion to reject bid and re-advertise once a set of plans are received made by Commissioner Johnson, second by Commissioner Sanders and carried.

County Attorney Myers discussed the policy amendment for the County vehicle allowance. Motion to approve County Policy Amendment made by Commissioner Branch, second by Commissioner Sanders and carried.

The Board discussed bids received on Kever Road Project. There were three bids received.

- | | |
|---------------------------|-------------------|
| 1) Roberts and Roberts | \$464,480.00 Base |
| 2) Capitol Asphalt | \$826,235.00 Base |
| 3) CW Roberts Contracting | \$374,975.25 Base |

Motion to award bid to low bidder CW Roberts Contracting made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board discussed bids received for the old Sheriff's Office buildings. No bids were received. This was the second time this was advertised. Motion for Sheriff White to move forward with demolition of the two buildings made by Commissioner Sanders, second by Commissioner Johnson and carried. Sheriff White requested the Board waive the tipping fees at the Landfill for the debris disposal.

Commissioner Johnson discussed the Emergency Management Director being exempt from the County Vehicle Allowance since her position should be designated as a public safety officer. County Attorney Myers advised the Board that this position does not qualify under the public safety rules but he will do further research.

Ray Glisson was not in attendance.

The Board to discussed Courthouse custodian position. Motion to table made by Commissioner Sanders, second by Commissioner Branch and carried.

Sue Roth with Liberty County Road Department discussed her retirement effective July 31, 2018 and recommended Renea Grande to fill her position at the same pay scale. Motion for Renea Grande to be promoted to Sue Roth's position at same pay made by Commissioner Sanders, second by Commissioner Johnson, Commissioners Branch and Commissioner Barber voted "No". Motion died. Motion to table until next meeting made by Commissioner Johnson, second by Commissioner Sanders and carried.

Monica Welles with Liberty Transit requested Board approval for the Transit Trip and Equipment Grant for \$320,598.00, Resolution # 2018-14. Ms. Welles advised the Board that the State made an error from the original \$299,981.00 amount and we would receive a total of \$320,598.00 with a County match of \$32,060.00. Motion to approve Transit Trip and Equipment Grant and Resolution #2018-14 made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board discussed the dump truck buyback program expenditure. The increase previously approved by the Board was for \$12,000.00, which was a one-time increase to receive automatic transmission trucks. Capitol Truck's invoice was for \$13,500.00, which was a \$1,500.00 increase. Motion to approve the additional \$1,500.00 made by Commissioner Sanders, second by Commissioner Branch and carried.

The Board discussed Budget Amendment #7 increasing Road and Bridge Capital Outlay for payment of the semi-truck annual loan payment. The \$12,000.00 additional payment for the buyback program initially was approved for payment next fiscal year but the County can pay this fiscal year if the Board decides to. Motion to approve Budget Amendment #7 made by Commissioner Sanders, second by Commissioner Branch and carried.

| | | | | | | |
|---|-----------------------------------|--|--|--------------------|----------------------|-----------------------|
| 6/7/2018 | | | | | | BA # 7 |
| Liberty County Board of County Commissioners Budget Amendment Fiscal Year 2017/2018 | | | | | | |
| Amendment to 2017-2018 budget, reallocating expenditures between line items within the Transportation Fund. | | | | | | |
| General Fund | | | | | | |
| Account # | Description | | Present Budget | Increase | Decrease | Revised Budget |
| Expenditures: | | | | | | |
| Road and Street Facilities | | | | | | |
| 104-541-461 | Road Department - Tires and Tubes | | \$ 25,000.00 | | \$ (1,300.00) | \$ 23,700.00 |
| 104-541-641 | Road Department - Equipment | | \$205,500.00 | \$ 1,300.00 | | \$206,800.00 |
| | | | | | | |
| | Expenditure Total: | | \$230,500.00 | \$ 1,300.00 | \$ (1,300.00) | \$230,500.00 |
| This Budget Amendment duly approved and adopted by the Liberty County Board of County Commissioners at their regular meeting this 7th day of June 2018. | | | | | | |
| Board of County Commissioners | | | ATTEST: | | | |
| Liberty County, Florida: | | | | | | |
| | | | | | | |
| | | | | | | |
| Dexter Barber | | | Kathleen Brown | | | |
| Chairman | | | Clerk to the Board of County Commissioners | | | |
| | | | Liberty County, Florida | | | |

Rhonda Lewis, Emergency Management Director requested to re-agenda the Senior Citizen Generator repairs for next meeting. The Insurance Company has been notified.

Rhonda Lewis, Emergency Management Director requested to re-agenda the Statewide Mutual Aid Agreement until next meeting.

Commissioner Branch discussed changing the July 5 Regular Board meeting to July 12 at 6:00 P.M. due to the Holiday. Motion to move the July 5, 2018 regular meeting to July 12, 2018 at 6:00 P.M. ET made by Commissioner Branch, second by Commissioner Johnson and carried.

Motion to approve Budget Resolution #2018-15 for E911 made by Commissioner Johnson, second by Commissioner Sanders and carried.

| | | | | | | |
|--|------------------------------------|--|---------------------|-----------------|-----------------------|--------|
| 6/7/2018 | | | | | | BR # 5 |
| RESOLUTION 2018-15 OF THE BOARD OF COUNTY COMMISSIONERS OF LIBERTY COUNTY, FLORIDA | | | | | | |
| Budget Resolution | | | | | | |
| Fiscal Year 2017-2018 | | | | | | |
| <p>WHEREAS, the Liberty County Board of County Commissioners of Liberty County, Florida, has unanticipated revenue in the Public Safety 911 Fund for fiscal year 2017-2018;</p> <p>WHEREAS, said revenue will be received as a State of Florida E911 Board Rural County Reimbursement Grant;</p> <p>WHEREAS, said additional revenue is needed to pay for expenditures associated with Liberty County E911 Backup Power Generator, Map Maintenance, and E911 System Maintenance, in fiscal year 2017-2018;</p> <p>NOW, THEREFORE, BE IT RESOLVED as follows:</p> <p>1. The fiscal year 2017-2018 budget be amended as follows:</p> | | | | | | |
| General Fund | | | | | | |
| Account # | Description | Present Budget | Increase | Decrease | Revised Budget | |
| Revenues: | | | | | | |
| State Grant - Public Safety | | | | | | |
| 114-334-200 | State Grant - Public Safety - E911 | \$ 10,839.00 | \$ 87,554.60 | | \$ 98,393.60 | |
| | Revenue Total | \$ 10,839.00 | \$ 87,554.60 | - | \$ 98,393.60 | |
| Expenditures: | | | | | | |
| Other Public Safety | | | | | | |
| 114-529-492 | 911 - Grant Expense | \$ 10,839.00 | \$ 87,554.60 | | \$ 98,393.60 | |
| | Expenditure Total: | \$ 10,839.00 | \$ 87,554.60 | \$ - | \$ 98,393.60 | |
| <p>THIS RESOLUTION ADOPTED by the Liberty County Board of County Commissioners at their regular meeting this 7th day of June 2018.</p> | | | | | | |
| Board of County Commissioners | | ATTEST: | | | | |
| Liberty County, Florida: | | | | | | |
| Dexter Barber | | Kathleen Brown | | | | |
| Chairman | | Clerk to the Board of County Commissioners | | | | |
| | | Liberty County, Florida | | | | |

Motion to approve Mosquito State budget for FY2018/2019 made by Commissioner Johnson, second by Commissioner Sanders and carried.

Sheriff White discussed the Inter-Local Agreement for the Calhoun County female inmate contract. Motion to approve the Inter-Local Agreement for the Calhoun County female inmates made by Commissioner Johnson, second by Commissioner Sanders and carried contingent on changing language in contract due to invoicing.

Rachel Bryant, Liberty County Health Officer requested Board approval to submit extension letter on land agreement. Motion to approve letter for Liberty County Health Department made by Commissioner Branch, second by Commissioner Sanders and carried.

County Attorney had no business to discuss.

Commissioner Branch discussed pictures taken of the ditches on County Road 67 to FH-13. This area is wet and his concern for the destruction of the County equipment. Road Supervisor JT Hathaway will discuss this with the employees.

Commissioner Branch discussed Sumatra Park has some old playground equipment that needs to be torn down, hauled off, and requested for inmates to do the work.

Commissioner Barber discussed Mr. Fred Lindsey's water bill being adjusted due to a leak. Motion to average the last six months bills and make adjustment to his account made by Commissioner Sanders, second by Commissioner Johnson, Commissioner Barber voted "Yes", Commissioner Branch voted "No", Motion carried.

Commissioner Johnson discussed the drainage ditch at Lake Mystic being washed out and needs to be filled in. Dewayne Williams with the Liberty County Road Department will look into the problem. He also discussed Brinkley & Flowers roads need to be paved.

County Attorney Myers advised the Board of the paving project on Hwy 65.

Commissioner Sanders made a motion to install a speed bump on the "S" curve on Shuler Street in Hosford at JT Hathaway's discretion, second by Commissioner Johnson and carried.

Commissioner Sanders discussed the need for a County policy on free running dogs in the County. The County Attorney advised the Board that there is an ordinance on this. Carolyn King requested the Board to advertise the Ordinance in the paper. Motion to advertise the Ordinance in the Liberty Journal made by Commissioner Johnson, second by Commissioner Sanders and carried.

Commissioner Phillips not present.

Clerk Brown requested Board approval for the deficiency letter for the Tax Collector's 2018/19 Budget. Motion to approve deficiency letter for the Tax Collector's 2018/19 Budget made by Commissioner Branch, second by Commissioner Johnson and carried.

Clerk Brown advised the Board that the Tax Collector provided the Errors and Insolvencies Report to the Board and copies will provided to each Board member.

Clerk Brown received a request from Winter Collins requesting a letter stating that Liberty County does not require a business license for her Community Wellness Business LLC located at 10659 NW SR 20 Bristol, FL. Motion to approve the letter made by Commissioner Johnson, second by Commissioner Branch and carried.

Clerk Brown advised the Board of the National Associations Conference July 13-16, 2018. The Board requested not to pay the membership fees for NACO.

Clerk Brown requested Board approval for invoice submitted for \$29,585.14 for E911 AK Associates. Motion to approve expenditure for \$29,585.14 made by Commissioner Johnson, second by Commissioner Sanders and carried.

Clerk Brown requested Board approval for the Certification of Employer Workplace Safety Program Premium Credit from Florida Municipal Insurance Trust and the statutory requirements for Insurance credits. Motion to approve work place safety program agreement and mandated department heads to attend quarterly safety meetings made by Commissioner Sanders, second by Commissioner Branch and carried.

Clerk Brown requested the Board to schedule a workshop for Ann Kincaid with Liberty County Transit to discuss her department and her retirement plans. Motion to schedule a workshop before the next meeting in July made by Commissioner Johnson, second by Commissioner Sanders and carried.

Clerk Brown advised the Board of the availability of the grant for the bear proof dumpsters.

Justin Ford with Dewberry Engineers advised the Board that the electrical work has begun on the Courthouse and the ADA Wheelchair Ramp should be poured tomorrow.

Justin Ford with Dewberry Engineers advised the Board of the CEI proposals for Kever Road Project. He requested the Board advertise before the next meeting and indicate proposals will be due a few days before the meeting to enable Board members to score them and award the proposals at the July 12, 2018 meeting. Motion to advertise for CEI on Kever Road Project made by Commissioner Johnson, second by Commissioner Sanders and carried.

May 11, 2018 – June 7, 2018

Warrant List:

Payroll
General
Ship
Weatherization

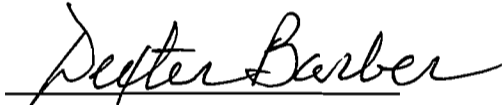
Warrant numbers:

35518 - 35534
18790 - 18955
4529 - 4540
None

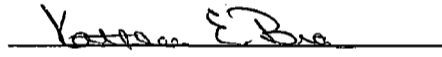
Bank EFT Payments: May 11, 2018 – June 7, 2018

Motion to pay bills made by Commissioner Johnson, second by Commissioner Sanders and carried.

Motion to adjourn made by Commissioner Johnson, second by Commissioner Sanders and carried.



Dexter Barber, Chairman



Kathleen E. Brown, Clerk of Court