

Regular Meeting

May 10, 2018

6:00 P.M.

Chairman Dexter Barber called the meeting to order. Present at the meeting were Commissioners Dexter Barber, Scott Phillips, James Sanders, Dewayne Branch, Jim Johnson, Attorney Robin Myers, Clerk Kathleen Brown and Deputy Clerk Joyce Barker.

Commissioner Sanders led prayer

Commissioner Phillips led pledge

Motion to approve minutes 3/26/18, 4/5/18, 4/16/18, and 4/19/18 made by Commissioner Sanders, s second by Commissioner Phillips and carried.

Joe Crozier with Apalachee Regional Planning Council and coordinator for the Riparian Library Stakeholder Coalition (RCSC) requested appointment of Betty Webb to replace Commissioner Johnson to be second representative of the Riparian County Stakeholder Coalition along with Craig Brinkley for Liberty County. Motion to appoint Betty Webb made by Commissioner Johnson, second by Commissioner Sanders and carried.

Robert Peterson with Empire Pipe & Supply introduced his company to the Board. They distribute commercial meters. He requested the Board schedule a workshop for him to make a presentation to the Board. The Board scheduled a workshop July 5, 2018 at 5:00 P.M. ET

Shann Layne with the Liberty County Health Department discussed disposal of fixed Assets for the Liberty County Health Department. There is a list of items that need to be disposed of, some of the items can be returned to the sheriff's office. The list will be sent to each department. Mr. Earnest will get information on where to take the junk items. Motion to approve list for disposal made by Commissioner Sanders, second by Commissioner Johnson and carried.

Laban Bontrager, Travis Sykes, and Mr. and Ms. Swier assembled before the Board to discuss the road at Summerwind Subdivision. The road is in need of repairs. Mr. Sykes discussed the tax revenues derived from the sale of this property. Mr. Bontrager requested Board opinion on the maintenance of the road. Chairman Barber stated that the Road and Bridge Department has never maintained this road. Mr. Bontrager advised the Board that they accepted the subdivision plat with the roads dedicated to the public. County Attorney Myers discussed Florida Statute 177.081. The Counties responsibility to provide emergency services was discussed. Motion to table until more information is received made by Commissioner Branch, second by Commissioner Sanders and carried.

Deborah Belcher discussed Liberty County Procurement Policies for the DEO CDBG grant. DEO has approved this policy. There is no local preference in this policy because of federal funds. The County only has one project now that this policy will apply. County Attorney Myers approved the policy. Motion to approve the DEO CDBG procurement policy made by Commissioner Sanders, second by Commissioner Phillips and carried. Resolution #2018-12 was discussed by is not on the agenda for approval. The County Attorney advised to add to the agenda for Board approval. Motion to add Resolution #2018-12 to agenda made by Commissioner Johnson, second by Commissioner Sanders and carried.

Katie Phillips, Grants Director present. Clerk Brown discussed the need for the Board to supplement the SHIP budget. Ms. Phillips cannot move forward with SHIP program rehabilitation projects until the Board approves a budget increase for additional expenditure using deferred revenue for FY 1718 and schedules a supplemental budget hearing. Ms. Phillips explained to the Board that the money is available but was not budgeted this fiscal year. Motion to advertise a supplemental public hearing on the SHIP budget and pay current bills from SHIP's Budget prior to the public hearing made by Commissioner Johnson, second by Commissioner Sanders and carried.

Audience Concerns:

Ira Bashir discussed with the Board unkept property on County Road 333. Mr. Bashir requested the Board for help to get this property cleaned. He made a proposal to the Board to site the property owner with fines, etc. County Attorney Myers discussed adoption of an ordinance to address this. The Board will consider this.

Chuck Roberts discussed the Liberty County Library Relocation Project. The Board would have to re-submit the plans to the City for a new site plan to move the building back on the property to save the pecans trees. Amy Miller with the Library spoke on behalf of the library. She suggested facing the building toward Michaux Street. Chris Vowell, adjoining property owner requested that the building be moved back where lights will not shine into the house. Motion to move forward with Mr. Roberts moving the building 100 feet to the East and applying for a new site plan to the City made by Commissioner Sanders, second by Commissioner Branch and carried.

The Board discussed OPEB quotes submitted to perform OPEB study. Clerk Brown advised the Board of the quotes received. The Auditor recommended Foster & Foster Consulting Actuaries, Inc. for the cost of a) Full valuation for FY 2017-2018: \$5000; & b) Interim valuation for FY 2018-2019: \$1,500. Motion to accept quote received from Foster & Foster in the total amount of \$6500.00 made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board to award bids for Electrical Upgrade the Liberty County Courthouse project. One bid was received by Oliver/Sperry Renovation:

Base \$79,873.00.

Alternate (1 \$16,463.00

Alternate (2 \$42,029.00

Alternate (3 \$327.50 per fixture

Clerk Brown advised the Board that the money has to be expended prior to June 30, 2018. Justin Ford, Dewberry Engineers requested the Board ask for an extension. Dick Stanley discussed this project with the Board. Motion for Chairman Barber to negotiate a lower contract/bid made by Commissioner Johnson, second by Commissioner Branch and carried.

The Board to award bids for Bunker gear for the Liberty County Fire Department. Two bids were received: 1) NAFECO \$34,900.00; 2) MES \$39,000.00. Motion to accept NAFECO bid contingent on Brian Eddins, Fire Director approving them made by Commissioner Phillips, second by Commissioner Sanders, and carried.

The Board to award bids for the two buildings located across from the Liberty County jail at the corner of Pogo and Main Street. No bids were received. Motion to re-advertise for bids made by Commissioner Johnson, second by Commissioner Phillips and carried.

The Board to review quotes submitted for the H & L Loop survey:

1) Sealed quote from Jeremy Fletcher \$2450.00

2) E-mail quote from Snowden Land \$2500.00

Tony Arrant, Liberty County Planner talked to both Companies and they understood what to submit quotes on. Motion to accept low quote for \$2450.00 from Jeremy Fletcher made by Commissioner Johnson, second by Commissioner Branch and carried.

Stephen Ford, Liberty County 911 Director requested Board approval to advertise for the new generator for dispatch. Motion to approve advertising contingent on specifications made by Commissioner Sanders, second by Commissioner Johnson and carried.

The Board to approve Verizon account consolidation and plan changes. The previous contract expired, there will be \$150.00 a month saving if we sign a new contract. Motion to approve new contract made by Commissioner Sanders, second by Commissioner Phillips and carried.

Bret Phillips with the Liberty County Sheriff's Office discussed the Sheriff's Office reemployment appeal hearing. The appeal hearing last month was deemed unfavorable, they ruled that appeal was not filed in a timely manner therefore the liability, penalties and interest apply. The amount of liability is \$16,946.29 with interest & penalty charges \$2,335.37. The Sheriff's Office requested the Board pay the liability amount of \$14,610.92. They have the resources to pay the penalties and interest for \$2,335.37. Sheriff White advised the Board that the payouts have stopped but the liability is set now. Motion for the Board to pay liability for \$14,610.92 contingent on finance locating a budgeted expense line item to pay from made by Commissioner Branch, second by Commissioner Sanders and carried. Motion to advertise to supplement the budget for the liability amount along with the budget supplement for SHIP grant if the funds is not located in line item within the budget made by Commissioner Branch, second by Commissioner Sanders and carried.

The Board to re-appoint Johnny Eubanks to the Career Source Chipola Board expiring June 30, 2018 for a new three year term. Motion to re-appoint Johnny Eubanks to the Career Source Chipola Board for a three-year term made by Commissioner Sanders, second by Commissioner Branch and carried.

The Board to approve SunSouth bill for \$13,181.52, for repairs on equipment at Road & Bridge. Motion to pay Sun South bill for \$13,181.52 made by Commissioner Branch, second by Commissioner Sanders and carried.

Ray Glisson was not present. Motion to approve expenditure to Florida Dixie Youth Baseball for hosting the 2018 AA and Majors Tournament for \$4250.00 made by Commissioner Johnson, second by Commissioner Sanders and carried. There is a Clause in the Recreation policy to assist All-star teams with travel expenses. Mr. Glisson wanted to request the Board amend the Recreation Policy to delete or amend this Clause. Motion to table this until Mr. Glisson can be present made by Commissioner Johnson, second Branch and carried.

The Board clarified previous motions made for County employee travel reimbursement, and adopt an official County travel reimbursement policy. Stephen Ford, 911 Director advised the Board that he previously requested Board approval to drive his personal vehicle to a conference to allow his wife to travel with him. The Board previously approved his attendance driving his personal vehicle at no cost to the County. County Attorney Myers advised the Board that their original policy stated, "if a County Employee attends a conference and they have access to a County vehicle, they are to drive the County vehicle". Motion to approve payment of mileage for driving his personal vehicle made by Commissioner Johnson, second by Commissioner Sanders, Commissioner Branch discussed and voted "No", Mr. Ford discussed, motion carried.

The Board discussed letter from Florida Department of Revenue pursuant to FS 336.025 pertaining to rate adjustments to local option fuel taxes. County Attorney Myers discussed this with the Board. The Board made no changes.

The Board to approve Agreement between the Liberty County School Board and the Liberty County Board of County Commissioners for the termination of the lease recorded in Official Records book 60 page 468 of the Public Records of Liberty County Clerk's Office. Motion to approve agreement and terminate lease upon removal of the Liberty County Library made by Commissioner Sanders, second by Commissioner Phillips and carried.

Justin Ford with Dewberry Engineers discussed the Courthouse ADA ramp bid at a reduced rate to Gulf Coast Home Solutions, owned by David E. Stone. Initial bid of \$45,700.00. Mr. Ford will reach out to Senator Montford on extending the project. The money has to be

expended by June 30, 2018. Motion to award the contract to Gulf Coast Home Solutions \$35,300.00 made by Commissioner Sanders, second by Commissioner Johnson and carried.

The Board discussed the offer to purchase 9.51 acres next to the Liberty County Landfill. Motion to make an offer of \$5,000.00 for 9.51 acres contingent of contamination testing made by Commissioner Johnson, second by Commissioner Phillips and carried by Commissioner Barber. Commissioner Branch and Commissioner Sanders voted "No".

The Board to approve Budget Amendment #5 reallocating line items within Emergency Management, Road & Bridge, 911 and Water budgets. Motion to approve Budget Amendment #5 made by Commissioner Sanders, second by Commissioner Phillips and carried.

5/10/2018 BA # 5
Liberty County
Board of County Commissioners
Budget Amendment
Fiscal Year 2017/2018

Amendment to 2017-2018 budget; adjusting revenues and expenditures from an unawarded grant, and reallocating expenditures between line items within the General Fund-Emergency Management; adjusting expenditures within the 911-Public Safety Fund; adjusting expenditures within the Transportation Fund, and adjusting expenditures within the Water Fund.

General Fund

Account #	Description	Present Budget	Increase	Decrease	Revised Budget
Revenues:					
Federal Grant - Public Safety					
1-331-200	Federal Grant Public Safety	\$ 24,120.00	\$ -	\$(24,120.00)	\$ -
	Revenue Total:	\$ 24,120.00	\$ -	\$(24,120.00)	\$ -
Expenditures:					
Public Safety					
1-525-460	Emer Mgmt- Main Equi & Stru	\$ 3,000.00	\$ 4,000.00		\$ 7,000.00
1-525-490	Emergency Management - Misc.	\$ 8,215.00	\$ 2,000.00		\$ 10,215.00
1-525-493	Flood Grant	\$ 24,120.00		\$(24,120.00)	\$ -
1-525-520	Emergency Management Fuel Acct	\$ 4,000.00		\$(2,000.00)	\$ 2,000.00
1-525-641	Emergency Mgmt - Equipment	\$ 8,953.00		\$(4,000.00)	\$ 4,953.00
	Expenditure Total:	\$ 48,288.00	\$ 6,000.00	\$(30,120.00)	\$ 24,168.00

911-Public Safety Fund

Account #	Description	Present Budget	Increase	Decrease	Revised Budget
Expenditures:					
Public Safety					
114-529-402	911 Training	\$ 3,000		\$ (350)	\$ 2,650
114-529-403	911 Contracted Services	\$ 4,000		\$ (2,000)	\$ 2,000
114-529-410	911 Telephone	\$ 12,711	\$ 7,550		\$ 20,261
114-529-411	911 Office Telephone	\$ 7,028	\$ 350		\$ 7,378
114-529-460	911 Maint. Of Equipment	\$ 4,551		\$ (2,000)	\$ 2,551
114-529-640	911 Equipment	\$ 7,250		\$ (3,550)	\$ 3,700
	Expenditure Total:	\$ 38,540	\$ 7,900	\$(7,900)	\$ 38,540

Transportation Fund

Account #	Description	Present Budget	Increase	Decrease	Revised Budget
Expenditures:					
Transportation					
104-541-463	Large Vendor Equipment Repair	\$ 15,000	\$ 6,800		\$ 21,800
104-541-464	Small Vendor Equipment Repair	\$ 3,500	\$ 1,400		\$ 4,900
104-541-465	Inmate Crew Supplies	\$ 5,000	\$ 2,000		\$ 7,000
104-541-468	Inmate Equipment Parts	\$ 7,852		\$ (6,500)	\$ 1,352
104-541-469	Inmate Equipment Repair	\$ 5,000		\$ (4,000)	\$ 1,000
104-541-472	Asphalt	\$ 9,000	\$ 2,700		\$ 11,700
104-541-521	Tools	\$ 6,000		\$ (4,000)	\$ 2,000
104-541-523	Signs & Signals	\$ 7,500	\$ 2,700		\$ 10,200
104-541-525	Purchased Dirt	\$ 6,288	\$ 1,600		\$ 7,888
104-541-601	Construction	\$ 1,500	\$ 300		\$ 1,800
104-541-642	Inmate Equipment Purchase	\$ 8,000		\$ (3,000)	\$ 5,000
	Expenditure Total:	\$ 74,640	\$ 17,500	\$(17,500)	\$ 74,640

Water Fund

Account #	Description	Present Budget	Increase	Decrease	Revised Budget
Expenditures:					
Water Utility Services					
401-533-490	Water Testing	\$ 15,000.00		\$ (5,000.00)	\$ 10,000.00
401-533-610	Water System Land Acquisition	\$ -	\$ 5,000.00		\$ 5,000.00
	Expenditure Total:	\$ 15,000	\$ 5,000	\$(5,000)	\$ 15,000

This Budget Amendment duly approved and adopted by the Liberty County Board of County Commissioners at their regular meeting this 10th day of May 2018.

Board of County Commissioners ATTEST:

Liberty County, Florida:

Dexter Barber Kathleen Brown
 Chairman Clerk to the Board of County Commissioners
Liberty County, Florida

The Board discussed budget submission directives for Constitutional Offices Budgets for FY 2018/19. Motion to send E-mail to Constitutional Officers to only include a 4% increase in their budget for health insurance until a firm rate of increase or decrease is received from the Insurance Company and the FRS increases made by Commissioner Sanders, second by Commissioner Branch and carried.

The Board discussed Unifirst accounts and contract renewals. Chairman Barber requested to try to negotiate a lower rate. Motion table contingent on receiving lower rates made by Commissioner Sanders, second by Commissioner Branch and carried.

The Board to hire Custodian for Liberty County Courthouse. Motion to re-advertise at same pay rate made by Commissioner Johnson, second by Commissioner Sanders and carried.

County Attorney Myers discussed the road dedication statute with the Board.

County Attorney Myers read the response from DOT to the Board's letter to DOT on mowing the Right of Ways on the County and State roads.

Commissioner Branch received a call from a resident on Andy Roberson road requesting the Board to install speed bumps. This is a dirt road. Motion for Road and Bridge Department to place 15 mile an hour speed limit sign and slow children at play sign made by Commissioner Branch, second by Commissioner Johnson and carried.

Commissioner Barber discussed Flowers road and Joe Chason Circle requested speed bumps. No action taken.

Commissioner Johnson discussed septic tank and drain fields Bristol Boat Landing. The issue was resolved prior to the Flathead Tournament. Justin Ford with Dewberry Engineers discussed the grant application.

Commissioner Sanders received a call from Malone Alford to put a speed bump on Roberts Street in Hosford. Motion to add speed humps on Roberts Street made by Commissioner Sanders, second by Commissioner Phillips, and carried.

Commissioner Phillips discussed having a workshop to adjust set back distance of cell towers. Motion to schedule a workshop to discuss Land Use Plan amendments contingent on Dick Stanley, Building Inspector contacting Bill Tinsley to check his availability made by Commissioner Phillips, second by Commissioner Sanders and carried. Clerk Brown to notify Mr. Stanley.

Deborah Belcher, DEO CDBG Grant Coordinator requested Board adopt Resolution #2018-12 adopting a policy to prohibit the use of excessive force by law enforcement agencies within the County against any enforcing applicable State and Local laws against physically barring entrance to or exist from a facility or location which is the subject of such nonviolent civil rights demonstrations, and providing for severability and effective date. Motion to adopt Resolution #2018-12 made by Commissioner Branch, second by Commissioner Sanders, and carried.

Clerk Brown advised the Board that the Consumption Use Permit for Hosford and Telogia Water System has been completed for Board approval. Motion to approve Consumption Use Permit for Hosford and Telogia Water System made by Commissioner Branch, second by Commissioner Johnson and carried.

Clerk Brown advised the Board that they approved at a previous meeting the resolution for timber management in the National Forest. The resolution has been prepared for Board approval. Motion to approve Resolution # 2018-11 made by Commissioner Sanders, second by Commissioner Phillips and carried.

Clerk Brown requested direction from the Board on cleaning the floors at the Liberty County Civic Center. The Board previously advised to advertise for bids.

Clerk Brown discussed repairs to the concession stand grinder pump at the Veterans Memorial Park \$2100.00. This will prevent a problem when the State Tournaments start. Motion to repair grinder pump made by Commissioner Sanders, second by Commissioner Branch and carried.

Clerk Brown discussed DEO Rural Infrastructure Grant Application. Motion to approve submission of application made by Commissioner Johnson, second by Commissioner Branch and carried.

Clerk Brown advised the Board that Roger Reddick is working with Bill's Signs and Sheriff White for inmate labor to replace the sign at Veterans Civic Center.

Motion to pay bills made by Commissioner Branch, second by Commissioner Phillips and carried.

Motion to adjourn made by Commissioner Branch, second by Commissioner Sanders and carried.

APRIL 6, 2018 – May 10, 2018

Warrant List:

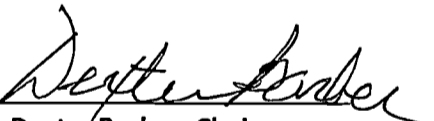
Payroll
General
Ship
Weatherization


Warrant numbers:

35491 - 35517
18597 - 18789
4517 - 4528
None

Bank EFT Payments: APRIL 6, 2018 – May 10, 2018

Motion to adjourn made by Commissioner Branch, second by Commissioner Sanders and carried.


Dexter Barber, Chairman


Kathleen E. Brown, Clerk of Court