

Regular Meeting

April 5, 2018

6:00 P.M.

Chairman Barber called the meeting to order. Present at the meeting were Commissioners Dexter Barber, Scott Phillips, Dewayne Branch, James Sanders, Jim Johnson, Clerk Kathleen Brown, Deputy Clerk Joyce Barker and Attorney Robin Myers.

Dick Stanley led prayer

Commissioner Phillips led pledge

Audience concerns:

Patsy Saint requested the Board hold off mowing the Right of Way on the Blue Creek Road in Hosford due to the unique flowers that are not in full bloom. Commissioner Johnson a made Motion to add to the agenda for discussion, second by Commissioner Branch, and carried.

Pat Alfonso informed the Board of a benefit fundraiser for Tera Sanders set for Friday April 13, 2018. She had tickets for anyone interested in supporting this cause.

Board concerns:

Commissioner Johnson requested to be added to the agenda to discuss the letter to DOT on mowing the Right of Ways and the event insurance to rent the civic center. Commissioner Johnson made a Motion to be added to agenda to discuss these items, second by Commissioner Phillips and carried.

Tony Arrant, County Planner and Dick Stanley, Building Inspector scheduled to discuss McDaniel's Family Cemetery as Item #1. Mr. Arrant requested that this be passed and not discussed tonight.

Tony Arrant, County Planner discussed the Lowrey Acres Unrecorded Subdivision. These lots were created in the 1960's and 1970's in the Lowery Community of Liberty County. Carol and Dale Hobby purchased the property and Mr. Arrant took action to approve the lots for building permits to be permitted on. The Board never accepted the roads, the roads were private roads. He recalled meeting two times on this. The Clerk's Office does not have a plat filed in the office. This is not a new subdivision and it is not a recorded approved subdivision. The Board voted in 2014 that they would never accept the roads for maintenance. Since this is not a subdivision, the fee would not apply. After discussion, the Board approved the filing of a 24x36 drawing of the Lowery Acres Unrecorded Subdivision to be submitted to the Clerk of Court for Record keeping purposes.

Brian Eddins, Fire Director requested Board approval to advertise a Public Hearing to supplement this FY 2017/18 budget for \$76,474.63 for the ½-cent fire tax that was not carried over from FY 2016/17. He advised the Board that the County Volunteer Fire Departments are in need of 1) bunker gear and 2) fire stations. The cost of bunker gear is \$30,000 and the cost for the fire station in Estiffanugla is \$46,474.63. Motion was made to advertise a Public Hearing to supplement FY 2017/18 budget was made by Commissioner Johnson, second by Commissioner Phillips and carried. The Clerk will research advertising requirements and set the public hearing.

Motion to approve minutes from March 8, 2018 made by Commissioner Branch, second by Commissioner Sanders and carried.

Motion to adopt Ordinance 2018-01 to increase of landfill tipping Fees made by Commissioner Branch, second by Commissioner Sanders and carried.

Motion to approve Resolution 2018-09 to increase the Mosquito Control Budget by the \$5,000 donation received from the City of Bristol made by Commissioner Johnson, second by Commissioner Phillips and carried.

4/5/2018						BR # 4																																																												
RESOLUTION 2018-09 OF THE BOARD OF COUNTY COMMISSIONERS OF LIBERTY COUNTY, FLORIDA																																																																		
Budget Resolution																																																																		
Fiscal Year 2017-2018																																																																		
<p>WHEREAS, the Liberty County Board of County Commissioners of Liberty County, Florida, has unanticipated revenue in the General Fund for fiscal year 2017-2018;</p>																																																																		
<p>WHEREAS, said revenue will be received as a donation from The City of Bristol to fund Mosquito Control Capital Expenditures;</p>																																																																		
<p>WHEREAS, said additional donation revenue is needed to pay for expenditures associated with the purchase of a new mosquito truck, in fiscal year 2017-2018;</p>																																																																		
<p>NOW, THEREFORE, BE IT RESOLVED as follows:</p>																																																																		
<p>1. The fiscal year 2017-2018 budget be amended as follows:</p>																																																																		
<table border="1"> <thead> <tr> <th colspan="2">General Fund</th> <th>Present</th> <th></th> <th></th> <th>Revised</th> </tr> <tr> <th>Account #</th> <th>Description</th> <th>Budget</th> <th>Increase</th> <th>Decrease</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td colspan="6">Revenues:</td> </tr> <tr> <td colspan="6">Service Charge - Other Public Safety Charges/Fees</td> </tr> <tr> <td>1-342-900</td> <td>Public Safety - Mosquito Spray</td> <td>\$ -</td> <td>\$ 5,000.00</td> <td></td> <td>\$ 5,000.00</td> </tr> <tr> <td colspan="2">Revenue Total</td> <td>\$ -</td> <td>\$ 5,000.00</td> <td>-</td> <td>\$ 5,000.00</td> </tr> <tr> <td colspan="6">Expenditures:</td> </tr> <tr> <td colspan="6">Health Services</td> </tr> <tr> <td>1-562-640</td> <td>Mosquito-Capital Outlay Equipment</td> <td>\$ 23,500.00</td> <td>\$ 5,000.00</td> <td></td> <td>\$ 28,500.00</td> </tr> <tr> <td colspan="2">Expenditure Total:</td> <td>\$ 23,500.00</td> <td>\$ 5,000.00</td> <td>\$ -</td> <td>\$ 28,500.00</td> </tr> </tbody> </table>							General Fund		Present			Revised	Account #	Description	Budget	Increase	Decrease	Budget	Revenues:						Service Charge - Other Public Safety Charges/Fees						1-342-900	Public Safety - Mosquito Spray	\$ -	\$ 5,000.00		\$ 5,000.00	Revenue Total		\$ -	\$ 5,000.00	-	\$ 5,000.00	Expenditures:						Health Services						1-562-640	Mosquito-Capital Outlay Equipment	\$ 23,500.00	\$ 5,000.00		\$ 28,500.00	Expenditure Total:		\$ 23,500.00	\$ 5,000.00	\$ -	\$ 28,500.00
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Board of County Commissioners		ATTEST:																																																																
Liberty County, Florida:																																																																		
Dexter Barber Chairman		Kathleen Brown Clerk to the Board of County Commissioners Liberty County, Florida																																																																

Motion to table Budget Amendment #4 increasing janitor/maintenance salary budget and the recreation department salary budget made by Commissioner Branch, second by Commissioner Johnson and carried.

Justin Ford with Dewberry Engineers discussed the ADA Wheelchair Ramp funding for the Courthouse. Mr. Ford discussed the previous bids submitted and the Board's approval for inmates performing the work on the ramp. He had other options for the Board to consider: 1) Let the inmates do the work; 2) Work with one of the bidders, David Stone with Gulf Solutions negotiating a price decrease; 3) Soliciting Bids for a unit to accommodate at the Tax Collector's end of the Courthouse for the few stairs located there and leaving the existing ramp in place. He spoke with Mowrey Elevator and they sell a unit for an approximate cost of \$25,000.00 to make a lift for the small set of stairs at the Tax Collector's side of the

Courthouse. Dick Stanley, Building Inspector advised the Board to post a sign on the existing ramp indicating that it is not ADA compliant. Motion was made to allow Dewberry Engineers to rebid for the lift made by Commissioner Branch, second by Commissioner Sanders, and carried. Mr. Stanley discussed the electrical issues with the Courthouse and the plan for funding. The fire and safety issues are separate from the electrical but still need to be addressed.

Rhonda Lewis, Emergency Management Director requested the Board withdraw application for Flood Mitigation Grant until a later date. Motion to withdraw Flood Mitigation Plan made by Commissioner Branch, second by Commissioner Sanders and carried

Monica Brinkley, Liberty County Extension Director discussed the recent amendment by the Board rescinding renters requirement to provide event insurance and direction from the Board on the individuals who have already this fee. Commissioner Johnson advised the Board that he spoke with John Pat Thomas Insurance and was told that only if they are providing alcohol does the Board need to require this insurance. He realized that the Board had recently voted to approve this. Commissioner Branch commented that the confusion was on the definition of "Event", he did not realize that a birthday party, wedding, family reunion, etc. was considered an "Event". Ms. Brinkley stated that all events scheduled at the Civic Center are considered "Events". Commissioner Branch stated that weddings, family reunions, birthday party, etc. should not be charged the fee. Ms. Brinkley stated that some homeowners insurance would cover events at no cost, others will not. Commissioner Branch agreed to charge for alcohol events. Motion made by Commissioner Johnson for any event scheduled that serves alcohol be required to provide Event Insurance, second by Commissioner Branch, and carried. Motion made by Commissioner Johnson that individuals who have scheduled events that do not serve alcohol and have paid for Event Insurance get a refund, second by Commissioner Branch and carried.

Monica Brinkley, Liberty County Extension Director requested Board approval to install a wall mount security system that will allow them to push a button and unlock the front door. Firehouse Lock & Key provided a quote for \$2,484.00. Motion to approve quote from Firehouse Lock & Key for \$2,484.00 made by Commissioner Branch, second by Commissioner Sanders and carried.

Monica Brinkley, Liberty County Extension Director requested Board approval to change the locks on the outside doors at the Veterans Civic Center. She has received quotes from Firehouse Lock & Key for two options. 1) Master System set up for \$255.00 2) Rekey locks for \$145.00. Motion to approve the Master System set up made by Commissioner Sanders, second by Commissioner Branch and carried. Ms. Brinkley advised the Board that the Library situation has been resolved; they are the only ones who have keys to their door. The Veterans requested to have their own key. Motion to give keys to Veterans made by Commissioner Johnson, second by Commissioner Branch and carried.

Lisa Parker and Michael Temple, Agenda Item #10 called the Clerk's Office and advised that they would not attend the meeting. The County Attorney advised the Board not to discuss any issues on this.

Chairman Barber discussed moving the buildings previously used by the Sherriff's Office. Commissioner Johnson requested the Board use one of the buildings for a maintenance building. The Sheriff plans to use the storage sheds and the ice machine. Sheriff White advised the Board that the buildings are in ill repair and rotting down. Commissioner Branch requested to advertise or auction them off. Motion to advertise for bids for one week with the condition that the buyer move the buildings at buyer's expense within 60 days made by Commissioner Johnson, second by Commissioner Sanders and carried.

Kevin Williams, with the Liberty County School Board and Brooks Hayes, with Culpepper Construction discussed the Library Relocation Project. Mr. Williams advised the Board that the process has begun to move the existing library and the County is responsible for

disconnecting all utilities, etc. Commissioner Branch stated that the Library Relocation is not the County's responsibility. Mr. Williams advised the Commissioners that the School Board would not disconnect and reconnect the utilities. The fees owed to the City of Bristol were discussed for \$3150.00. Commissioner Johnson requested that the Chairman or Vice Chairman attend the next School Board meeting to discuss this. The Board instructed the Clerk to contact the School Board and add Commissioner Sanders to their agenda for Tuesday, April 10, 2018.

Kevin Williams with the Liberty County School Board discussed the Traffic Signal Maintenance on CR12 at Tolar School. Commissioner Johnson requested to hire Clay Evans to continue to monitor the traffic signals for Tolar School on CR12. Motion to hire Clay Evans to handle the Traffic Signal Maintenance at Tolar School on CR 12 at the cost of \$75.00 for service call made by Commissioner Johnson, second by Commissioner Sanders, and carried.

Commissioner Phillips advised Mr. Vowell to move the fence located where the library will be relocated.

County Attorney Myers discussed the property on Hwy 20 & L&H Loop. Mr. Snowden will survey the property and get the deed to the property owner. Mr. Snowden will provide a proposal/quote to the Board before the work is done on the survey.

Clerk Brown requested direction from the Board for the brickwork required to replace the sign at the Civic Center. The Board instructed Clerk Brown to send an email to Liberty CI requesting an inmate crew for the County Maintenance Roger Reddick to oversee the project.

Clerk Brown advised the Board that the rate of pay was not approved for the recent hiring of Timothy Brown for Mosquito spraying. Motion to pay Timothy Brown \$12.00 an hour made by Commissioner Branch, second by Commissioner Sanders and carried.

Clerk Brown advised the Board that the workshop previously scheduled for 5:00 P.M. before the May 10, 2018 regular meeting may need to be postponed due to the Employment lawyer, Mr. Krizner attending a workshop to review the current personnel policies set by the Board on May 15, 2018. Mr. Krizner will review what the Board has in place currently and make suggestions for amendments based on current laws. Motion to postpone workshop until June 7, 2018 at 5:00 P.M. ET made by Commissioner Branch, second by Commissioner Johnson and carried.

Clerk Brown advised the Board of the 3% CPI increase to the Waste Pro Contract that occurred in January 2018 with an annual increase of \$12,263.40. This will increase every January for the life of the contract.

Clerk Brown advised the Board that the renewal of the DOR Child Support Program Contract needs to be approved by the Board. The Board instructed to agenda this for the next meeting.

Clerk Brown advised the Board of the invitation to attend the Community Health Forum on May 8, 2018 from 11:30 – 1:30 CST.

Clerk Brown advised the Board that the Inmate Medical Budget would need to be amended within the next 2-3 months.

Commissioner Johnson discussed the letter he requested be sent to DOT requesting all County & State Roads be mowed to the ROW. The County Attorney discussed this with the Board. The letter has been prepared and the Chairman signed at the meeting. Motion to continue to mow the ROW made by Commissioner Johnson, Commissioner Phillips discussed

and requested the Road and Bridge Department to stay on schedule, Johnny Eubanks discussed, Motion rescinded by Commissioner Johnson.

Motion to pay bills made by Commissioner Johnson, second by Commissioner Phillips and carried.

MARCH 9, 2018 – APRIL 5, 2018

Warrant List:


Payroll
General
Ship
Weatherization

Warrant numbers:

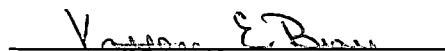
35473 - 35490
18428 - 18596
4495 - 4516
None

Bank EFT Payments: MARCH 9, 2018 – APRIL 5, 2018

Motion to adjourn made by Commissioner Branch, second by Commissioner Sanders and carried.



Dexter Barber, Chairman



Kathleen E. Brown, Clerk of Court