

Regular Meeting

March 8, 2018

6:00 P.M.

Chairman Barber called the meeting to order. Present at the meeting were Commissioners Dexter Barber, Scott Phillips, Dewayne Branch, James Sanders, Jim Johnson, Clerk Kathleen Brown, Deputy Clerk Joyce Barker and Attorney Robin Myers.

Commissioner Branch led prayer

Commissioner Sanders led pledge

Audience concerns:

Carolyn King requested the Board write a letter to our Senator and Representatives about the need to install a traffic light at the intersection in Hosford. Ms. King advised the Board that trucks parked at the stores create a blind spot. She expressed her concerns that this is a safety issue. Commissioner Sanders made a Motion to write a letter of concern to Senator Montford and Representative Beshears (Justin Ford with Dewberry Engineers advised the Board that there is a Traffic Safety Meeting scheduled next week and this issue is on DOT's radar), second by Commissioner Phillips, with a request to add language in the letter addressing that the new Dollar Store adds traffic concerns and motion carried.

Carolyn King advised the Board that the garbage truck is not emptying the dumpster located at Paul White Logging. The Commissioners will have Garbage Supervisor Hoyt Joiner check with Waste Pro on this.

Carolyn King asked the Board if any of them went and inspected the County cemeteries. Commissioner Sanders advised Ms. King that he sent the Road & Bridge Department to inspect them.

Board Concerns:

Commissioner Johnson requested to be added to the agenda to discuss bears. Motion to add Commissioner Johnson to the agenda was made by Commissioner Johnson, second by Commissioner Sanders and carried.

Motion to approve minutes from February 8, 2018 was made by Commissioner Johnson, second by Commissioner Phillips and carried.

Gina McDowell, Supervisor of Elections was not present but Commissioner Barber addressed her request to appoint a member and an alternate to the Canvassing Board. Motion to appoint Commissioner Johnson and Commissioner Phillips as the alternate was made by Commissioner Sanders, second by Commissioner Branch and carried.

Tony Arrant, County Planner and Dick Stanley, Building inspector discussed the Parish Minor Subdivision Plat. This is a family plat so the fee can be waived. Donnie and Anita Parish was present at this meeting. Motion to approve the Parish Minor Subdivision Plat and waive the fee was made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board discussed the maintenance of the Right of Way on L & H Road and the deed from the property owner. Tony Arrant, County Planner advised the Board that with this, it would create a straight Right of Way with a 60-foot easement. Attorney Myers advised the Board that they could maintain it now without the deed. Commissioner Branch requested a survey of the property before the County begins maintaining it. The Quit Claim Deed needs to be conveyed and Attorney Myers will contact the landowner. Motion to have Attorney Myers to draw up the forms and have land surveyed was made by Commissioner Branch, second by Commissioner Sanders and carried. Road can be graded and stabilized after survey.

Malone Alford, with Liberty County Recreation Department requested the Board increase his pay \$1.00 an hour since he supervises inmates. Motion to table until next meeting was made by Commissioner Johnson, second by Commissioner Branch and carried.

Malone Alford, with the Liberty County Recreation Department requested the Board extend his employment for work at the Recreation Department for another 6 months. Motion to re-employ Malone Alford made by Commissioner Phillips, second by Commissioner Branch and carried.

Malone Alford requested the Board allow him to have a key to the Hosford Fire House for the American Legion meetings. Motion to give Malone Alford a key to be back up to the Fire Chief when a request is made to use the Hosford Fire House was made by Commissioner Phillips, second by Commissioner Sanders and carried.

Malone Alford advised the Board that the swings have been repaired at the Veterans Memorial Park.

Malone Alford, Liberty County Recreation Department represented Ray Glisson and advised the Board that the playground material have to comply with certain standards. Commissioner Johnson advised the Board that Ray Glisson would take care of this.

Commissioner Johnson requested Mr. Malone and Mr. Glisson to make sure the "No dogs Allowed" signs are visible in the Parks.

The Board to approve Resolution 2018-03, amending the budget for Transportation (Road & Bridge) Fund due to unanticipated grant revenue and expenditures from and for the Florida Jobs Growth Infrastructure Grant for the Florida DEO. Motion to approve Resolution 2018-03 made by Commissioner Branch, second by Commissioner Phillips and carried.

The Board to approve Resolution 2018-04, amending the budget for the Ambulance Fund due to unanticipated grant revenues from and for the State of Florida Department of Health's EMS grant. Motion to approve Resolution 2018-04 made by Commissioner Johnson, second by Phillips and carried.

The Board to appoint (2) two designated contacts for the Northwest RAO Boundary Change pursuant to the Memorandum of Agreement with DEO. (1 appointee has to be an Elected or Appointed Official & 1 appointee has to be from a Non-Profit Organization Engaged in Economic Development. Motion to appoint Johnny Eubanks and Commissioner Dexter Barber made by Commissioner Branch, second by Commissioner Johnson and carried.

Renea Grande with the Liberty Road & Bridge representing J T Hathaway Road Superintendent to recommend three candidates for employment to the Board for (3) three mowing positions at the Road & Bridge Department contingent on passing employment-hiring verifications. 1) William Arnold Baggett, 2) Dustin Gillenwater, 3) Trey Allan Tucker. Motion was made by Commissioner Branch to approve these three individuals for employment. Commissioner Branch rescinded his Motion due to family relationship with one of the recommendations and abstained from voting. Motion to hire these three employees contingent on passing drug test and employment verifications was made by Commissioner Sanders, second by Commissioner Phillips and carried.

Monica Welles, with Liberty Transit to request approval for two Transit employees to attend Roadeo Competition Training Conference. Monica Welles requested the Board for approval for herself and Melissa Sanders to attend the Roadeo Training Conference. Motion to approve Monica Welles and Melissa Sanders to attend Roadeo Competition Training Conference was made by Commissioner Sanders, second by Commissioner Branch and carried.

Monica Welles, with Liberty Transit requested Board approval of the Eligibility Policies and Procedures. Motion to approve made by Commissioner Sanders, second by Commissioner Branch and carried.

Monica Wells, with Liberty Transit requested Board approval to attend the Transportation Disadvantaged Conference in August & September 2018 and drive personal vehicle. Motion to approve attendance for this conference was made by Commissioner Johnson, second by Commissioner Phillips and carried.

Attorney Myers received an email from Monica Welles for him to review FTA FY 2018 Certification and Assurances for Board approval. Motion to approve and the Board to execute FTA FY 2018 Certification and Assurances was made by Commissioner Sanders, second by Commissioner Branch and carried.

The Board discussed the Liberty County Landfill. Commissioner Branch discussed increasing tipping fees to \$80.00 a ton. Motion to advertise increasing landfill tipping fees to \$80.00 a ton made by Commissioner Branch, second by Commissioner Sanders and carried.

The Board to award pole barn bid for the Hosford Well #3 project. There was only one bid submitted by Better Built Barns for \$15,000.00. Motion to award bid to Better Built Barns for \$15,000.00 was made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board to award materials bid for water pipe for the Hosford Well #3 project. 1) Empire Pipe Supply \$14,511.16, 2) Lanier Supply \$14,626.50. Motion to award to lowest bidder Empire Pipe for \$14,511.16 was made by Commissioner Johnson, second by Commissioner Sanders and carried.

Sheriff White discussed along with Bret Phillips and John Summers the funds available in the Police Training Funds. This is the Board's 602 Fund. The County Attorney discussed this with the Board and advised them that he had contacted the Criminal Justice Standards and Training Commission to make sure the agreement for training was an allowable expenditure under this statute. This expenditure was not budgeted this fiscal year so the Board would have to advertise a Supplemental Budget and schedule a Public Hearing. Motion to advertise a Supplemental Budget Hearing was made by Commissioner Sanders, second by Commissioner Phillips and carried. Motion to approve the Professional Services Agreement for training was made by Commissioner Sanders, second by Commissioner Phillips and carried.

Sheriff White discussed the unemployment/reemployment process with the Board. He advised the Board that he has an original bill for \$11,303.57 that is now \$16,669.01 after filing a grievance. Sheriff White advised the Board that this was left from the previous administration. He does not have funds available in his budget for this. He requested legal representation on this and requested the Board allow the County Attorney, Mr. Myers represent him on this. Commissioner Johnson advised that the Sheriff's Association may be able to represent him. Attorney Myers advised the Board that he had no problem contacting someone on the Sheriff's behalf. Mr. Myers will meet with Mr. Phillips from the Sheriff's Office to gather more information. There may be some confidentiality concerns that he will address with the Sheriff. Sheriff White requested this item be placed on next month's meeting agenda for an update. Motion was made by Commissioner Phillips to allow the County Attorney to give legal advice on this, second by Commissioner Sanders, and carried.

Bret Phillips with the Liberty County Sheriff's Office discussed inmate Dental Services. Mr. Phillips contacted Dr. Bontrager about his fees. There was a \$3.00 difference between his and Layne Dentistry charges. There are no changes with Layne Dentistry. Motion to stay with Layne Dentistry was made by Commissioner Branch, second by Commissioner Phillips and carried.

Stephen Ford, Liberty County 911 Director discussed the E911 Rural Grant Agreement and requested Board approval to submit for this grant. Motion to approve submission of this grant agreement was made by Commissioner Branch, second by Commissioner Johnson, and carried.

Stephen Ford, Liberty County 911 Director and Mosquito Director advised the Board that he would be submitting the paperwork for the Generator Grant for the old health department building. This is a Statewide Grant. Mr. Ford requested permission for the Chairman to sign the grant application. Motion to allow the Chairman to sign the grant application was made by Commissioner Sanders, second by Commissioner Branch, and carried. Mr. Ford requested the Board allow the expenditure prior to the Board meeting. Clerk Brown advised the Board

that all expenditures have to be approved by the Board but will research this and report back to the Board.

Mr. Ford advised the Board that the City contributed \$5000.00 for the mosquito budget and will be contributing \$1000.00 to the sign at the civic center out of the mosquito budget and requested approval to amend his mosquito budget to reflect these revenues. Motion to approve a budget amendment for the mosquito budget was made by Commissioner Johnson, second by Commissioner Sanders, and carried. Mr. Ford advised the Board that he needed to purchase spraying equipment for the new mosquito truck at a cost of \$3000.00 - \$5000.00. Mr. Ford advised the Board that his two mosquito employees did not want to work anymore hours than they are already working so he requested to advertise another position or select an applicant from the previous applications submitted. Motion to approve hiring of another mosquito driver as made by Commissioner Phillips, second by Commissioner Sanders, and carried.

Stephen Ford requested Board approval to attend the 911 conference and allow him to drive his personal vehicle. His wife recently retired and he would like her to be able to travel with him. This would not cost the County. He receives money in his budget to attend these conferences. Motion to approve conference attendance was made by Commissioner Sanders, second by Commissioner Johnson, and carried. Motion to allow him to drive his personal vehicle at no cost to the County was made by Commissioner Sanders, second by Commissioner Branch and carried.

Stephen Ford discussed with the Board telephone repairs. Clerk Brown will research this for the Board.

Rhonda Lewis, Emergency Management Director discussed Emergency Management's Scope of Work. The Local Mitigation Strategy with The Management Experts. Mrs. Lewis requested Board approval for the contract: 1) Statewide Hurricane Exercise; 2) Strategic Plan Task Authorization; 3) LMS Agreement. Motion to approve The Management Expert's Contract was made by Commissioner Johnson, second by Commissioner Branch and carried.

The Board to approve Agreement for Modification extending the lease for the Department of Agriculture for the room at the Civic Center for term May 1, 2018- April 30, 2019 in the amount of \$450.00. Motion to approve Agreement for Modification was made by Commissioner Johnson, second by Commissioner Branch and carried.

The Board to award for the Courthouse ADA Wheelchair Ramp. 1) Cathey Construction \$64,953.00 2) David E Stone Gulf Coast Home Solutions LLC \$45,700.00. Justin Ford with Dewberry requested the Board hold off since both bids are high. Motion to table for next meeting made by Commissioner Johnson, second by Commissioner Sanders and carried.

The Board discussed the Traffic Signal Maintenance School Zone on County Road 12 South. Attorney Myers advised the Board that the County has to maintain the school zone signals. Justin Ford with Dewberry discussed the responsibility with the Board. Motion to table until Clerk Brown can contact Kevin Williams with the Liberty County School Board and find out who is responsible for maintenance made by Commissioner Branch, second by Commissioner Johnson and carried.

The Board discussed the quotes received for the tree removal on Shuler Road in Hosford and Veterans Memorial Park. 1) Barry Fant (30 trees \$1000.00) Veterans Memorial Park (1 tree \$400.00) Shuler Street Hosford 2) B & B Logging (30 trees \$3,000.00 remove and haul off); (30 trees \$5,000.00 remove and haul off trees and limbs); (30 trees \$6,000.00 remove 30 trees and haul off trees and limbs and grind stumps) at Veterans Memorial Park. 3) Greg Willis (24 trees \$3,480.00) Veterans Memorial Park, (1 tree \$525.00) Shuler Street for a total \$ 4,005.00. 4) Jeremy Strength with Big River Tree Service (24 trees Veterans Park 8,300.00); (1 tree \$1,000.00 Shuler Street). Motion to award quote to Barry Fant contingent on researching to make sure there were no other quotes submitted was made by Commissioner Phillips, second by Branch and carried.

The Board discussed the brickwork required before Bill's Signs can install the digital sign at the Civic Center. Chairman Barber will research this for the Board. Motion was made to get quotes for brickwork was made by Commissioner Johnson, second by Commissioner Branch and carried.

The Board to hire the County Maintenance position for 20 hours a week @ \$10.00 an hour. There was only one application received. Motion to hire Roger Wendell Reddick was made by Commissioner Branch, second by Commissioner Sanders and carried.

Felton Hall was not present at the meeting. Mr. Kikco with the Board's contracted auction services was present and made a report on the last auction held for the Board. Commissioner Branch and Commissioner Johnson requested a list of the items sold and of the amounts received. Clerk Brown advised the Board that Felton Hall would help the County with these services.

Commissioner Johnson discussed bears being released into Liberty County. He requested the Board write a letter to the Fish & Wildlife Commission on this issue. He thinks the bears are being relocated here to get them out of other places. These bears are getting into the bees and killing young calves. Motion was made by Commissioner Johnson to write a letter to Fish and Wildlife Commission, second by Commissioner Sanders and carried.

Commissioner Johnson presented to the Board a diagram of the river and the need to cut a canal through it to help save land and houses on a portion of the riverbank in Estiffanulga.

Justin Ford with Dewberry Engineers discussed the Florida Boating Improvement Grant funding (FBIP). Several areas were discussed. 1) Estiffanulga Boat landing; 2) Bristol Boat Landing; 3) The Cave In. Mr. Ford will submit all three applications.

The County Attorney had no business to discuss.

Clerk Brown discussed with Board an Electric wire that was pulled down by Waste Pro during the delivery of a dumpster to the City at the Veterans Park. Joe Combs repaired the line for \$352.72. Chairman Barber had requested the Board send the bill to Waste Pro for reimbursement. Motion to send bill to Waste Pro for reimbursement to the County for the repairs was made by Commissioner Johnson, second by Commissioner Sanders and carried.

Clerk Brown advised the Board that Mr. Eubanks had received an email from Mac McConnell requesting the Board adopt a Resolution endorsing the restoration of effective timber management for the Timber Cutting in the Forest. Motion to adopt resolution made by Commissioner Johnson, second by Commissioner Phillips and carried.

Clerk Brown advised the Board of the request for recommendations for appointment for the District 2 Medical Examiner which term expires July 1, 2018. The Medical Examiners Commission will consider recommending to the Governor the incumbent, David T. Stewart, M.D. or other qualified candidates.

Clerk Brown discussed the Library Relocation site plan application fee due to the City of Bristol for \$304.50, the water line tap fee of \$2,800.00 and sewer fee of \$350.00. Motion to pay the site plan application fee of \$304.50 and hold off on water and sewer tap fees was made by Commissioner Sanders, second by Commissioner Branch and carried.

Clerk Brown discussed the Contractor requesting guidance on leaving the library where it was originally planned for or move it back a little on the property. The Board agreed to place the building where the Contractor decides on. County Attorney requested to leave where it was originally planned for.

Justin Ford with Dewberry discussed FH 13 application and advised the Board that it has been submitted jointly with Wakulla County.

Motion to pay bills made by Commissioner Johnson, second by Commissioner Phillips and carried.

Motion to adjourn made by Commissioner Branch, second by Commissioner Johnson and carried.

3/8/2018						BR # 2
RESOLUTION 2018-03						
OF THE BOARD OF COUNTY COMMISSIONERS						
OF LIBERTY COUNTY, FLORIDA						
Budget Resolution						
Fiscal Year 2017-2018						
WHEREAS, the Liberty County Board of County Commissioners of Liberty County, Florida, has unanticipated revenue in the Transportation Fund for fiscal year 2017-2018;						
WHEREAS, said revenue will be received as a Florida Jobs Growth Infrastructure Grant from the State of Florida Department of Economic Opportunity;						
WHEREAS, said additional revenue is needed to pay for expenditures incurred for the Florida Jobs Growth Infrastructure Grant from the State of Florida Department of Economic Opportunity project in fiscal year 2017-2018;						
NOW, THEREFORE, BE IT RESOLVED as follows:						
1. The fiscal year 2017-2018 budget be amended as follows:						
Transportation Fund						
Account #	Description	Current Budget	Increase	Decrease	Revised Budget	
Revenues:						
State Grant - Other Transportation						
104-334-490	State Grant-Other Transportation	\$ 6,559,294.00	\$ 1,448,831.00		\$ 8,008,125.00	
	Revenue Total	\$ 6,559,294.00	\$ 1,448,831.00	-	\$ 8,008,125.00	
Expenditures:						
Road and Street Facilities						
104-541-630	Resurface Cnty Road	\$ 6,559,294.00	\$ 1,448,831.00		\$ 8,008,125.00	
	Expenditure Total:	\$ 6,559,294.00	\$ 1,448,831.00	\$ -	\$ 8,008,125.00	
THIS RESOLUTION ADOPTED by the Liberty County Board of County Commissioners at their regular meeting this 8th day of March 2018.						
Board of County Commissioners			ATTEST:			
Liberty County, Florida:						
Dexter Barber Chairman			Kathleen Brown Clerk to the Board of County Commissioners Liberty County, Florida			

3/8/2018 BR # 3

**RESOLUTION 2018-04
OF THE BOARD OF COUNTY COMMISSIONERS
OF LIBERTY COUNTY, FLORIDA**

Budget Resolution

Fiscal Year 2017-2018

WHEREAS, the Liberty County Board of County Commissioners of Liberty County, Florida, has unanticipated revenue in the Ambulance Fund for fiscal year 2017-2018;

WHEREAS, said revenue will be received as an Emergency Medical Services Grant (EMS) from state funds from the Departments of Health's EMS Trust Fund, with no federal funds involved;

WHEREAS, said additional revenue is needed to pay for expenditures incurred for use of the Emergency Medical Services Grant (EMS) from state funds from the Departments of Health's EMS Trust Fund, with no federal funds involved, in fiscal year 2017-2018;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The fiscal year 2017-2018 budget be amended as follows:

Transportation Fund					
Account #	Description	Current Budget	Increase	Decrease	Revised Budget
Revenues:					
State Grant - Health of Hospitals					
102-334-610	State Grant-Health	\$ 1,000.00	\$ 1,349.00		\$ 2,349.00
	Revenue Total	\$ 1,000.00	\$ 1,349.00	-	\$ 2,349.00
Expenditures:					
Ambulance and Rescue Services					
102-526-640	Equipment Purchase	\$ 100.00	\$ 1,349.00		\$ 1,449.00
	Expenditure Total:	\$ 100.00	\$ 1,349.00	\$ -	\$ 1,449.00

THIS RESOLUTION ADOPTED by the Liberty County Board of County Commissioners at their regular meeting this 8th day of March 2018.

Board of County Commissioners	ATTEST:
Liberty County, Florida:	
Dexter Barber Chairman	Kathleen Brown Clerk to the Board of County Commissioners Liberty County, Florida

FEBRUARY 9, 2018 – MARCH 8, 2018

Warrant List:

- Payroll
- General
- Ship
- Weatherization

Warrant numbers:

- 35452 - 35472
- 18234 - 18427
- 4484 - 4494
- None

Bank EFT Payments: FEBRUARY 9, 2018 – MARCH 8, 2018


Dexter Barber, Chairman


Kathleen E. Brown, Clerk of Court