

**Special Meeting
January 30, 2018
8:00 A.M.**

Chairman Barber called the Special Meeting to order. Present at the meeting were Commissioners Dexter Barber, James Sanders, Scott Phillips, Dewayne Branch, Jim Johnson, Clerk Kathleen Brown, Deputy Clerk Mason Keever, and County Attorney Robin Myers.

Commissioner Branch led prayer
Commissioner Phillips led pledge

Johnny Eubanks came before the Board to discuss the Florida Job Growth Infrastructure Grant Agreement with Department of Economic Opportunity and Resolution Number 2018-02. This agreement will provide funding for the development of a turn lane and paving of existing dirt road on Forest Road #103 for \$1,448,831.00 on a cost reimbursement basis. Commissioner Barber discussed approval of the grant agreement without a letter of commitment from the Company planning to locate in that area. County Attorney Myers advised the Board not to spend any funds on the project until the Company gives a commitment letter to the Board. Motion to approve the grant agreement contingent that the Board not spend any funds on the project until the Company equipment is on the ground was made by Commissioner Sanders, second by Commissioner Branch and carried. The Grantee's Agreement Manager was listed in the grant agreement as Johnny Eubanks. The Board advised the Clerk to leave the agreement as is until the agreement is approved by the State.

The Board discussed Dewberry Engineers Contracts for DEO, CDBG Engineering Proposals in the amount of \$35,606.00 and Administration Services for \$45,059.00. Motion to approve Dewberry's Contracts for Engineering and Administration was made by Commissioner Sanders, second by Commissioner Phillips and carried.

Commissioner Sanders discussed the roof repair at the Hosford Library. Major David Jacobs discussed the repairs with the Board. Since the library is a public facility and inmates cannot work at a site where the public and kids visit, he requested closure of the library on the following dates: 3/5-9/18 & 3/16-18/18. Ms. McDaniel from the library was present. Motion was made by Commissioner Sanders to close the library during these dates, second by Commissioner Branch, and carried. Mr. Stanley advised the Board that the inmates would be provided fall protection equipment.

Monica Brinkley, Extension Director requested Board approval for 1) Hiring the new 4-H Program Assistant. She recommended the Board hire Kristi Mathews to start immediately at \$10.00 an hour for 24 hours a week. Motion was made by Commissioner Johnson to hire Kristi Matthews, second by Commissioner Sanders and carried. 2) Pay increase for Cathia Schmarje as the new office assistant position. She recommended Board approval to increase her hourly rate from \$11.25 to \$12.00 per hour retroactive to January 1, 2018. Motion to approve pay increase for Cathia Schmarje retroactive to January 1, 2018 was made by Commissioner Branch, second by Commissioner Sanders and carried.

Clerk Brown advised the Board of the upcoming Small County Coalition Legislative Briefing and Welcome scheduled Tuesday, February 6, 2018 from 5:30 pm to 7:00 pm in Tallahassee. The Board members planning on attending needs to RSVP by noon Friday, February 2, 2018.

Melissa Peddie discussed an employee discipline problem. She advised the Board that she would be suspending the employee for two shifts.

Attorney Myers discussed the following with the Board: 1) The City of Bristol has a public hearing scheduled for February 5, 2018 at 6:30 P.M. ET to discuss the Zoning and Planning for the new library location. He encouraged a Board member attendance. 2) Train Insurance

due date of February 7, 2018 with the premium not known yet. He requested the Board pay the insurance so we do not have a lapse in coverage. Commissioner Phillips requested to agenda this on the February 8, 2018 agenda. Motion to pay the train insurance and agenda for the February 8, 2018 meeting was made by Commissioner Phillips, second by Commissioner Branch and carried. 3) Inmate medical bills from Tallahassee Memorial Hospital. The Finance Director received an email from the hospital with numerous outstanding inmate medical bills that could total nearly \$40,000. It was unclear if these bills were owed as the Sheriff's department had not verified the inmates. He advised releasing inmates from the jail when possible to avoid excess inmate medical bills.

Commissioner Sanders discussed the Ethics Training requirement. Attorney Myers instructed Commissioner Sanders to indicate on his form 6 that he met his requirement based on the Ethics Training he received through the prison.

Motion to adjourn was made by Commissioner Sanders, second by Commissioner Johnson and carried.



Dexter Barber, Chairman



Kathleen E. Brown, Clerk of Court